



PERFORMANCE AND PAYMENT BOND REQUEST FORM www.nasbp.org/toolkit

To: \_\_\_\_\_ From: \_\_\_\_\_

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Work On Hand As Of: \_\_\_\_/\_\_\_\_/\_\_\_\_ \$

Contractor: \_\_\_\_\_ Obligee (Bond Payable To): \_\_\_\_\_ Address: \_\_\_\_\_ If Subcontract, Owner's Name: \_\_\_\_\_

PLEASE ATTACH CONTRACT

Legal Project Name (including any identifying numbers): \_\_\_\_\_

Job Location: \_\_\_\_\_ Contract Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Contract Amount: \$ \_\_\_\_\_ Performance Bond Amount: \_\_\_\_\_ Payment Bond Amount: \_\_\_\_\_ Special Bond Form? [ ] Yes (attach form) [ ] No Number of Executed Sets: \_\_\_\_\_ Estimated Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Completion Time: \_\_\_\_\_ Retainage: \_\_\_\_\_ % Penalties/Damages \$ \_\_\_\_\_ Warranty Period: \_\_\_\_\_ Covered By Manufacturer? [ ] Yes [ ] No

List Major Subcontractors table with columns for Amount and Sub Bond (Yes/No)

Architect/Engineer: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Address: \_\_\_\_\_ Special Hazards: \_\_\_\_\_

Comments and/or Additional Notes: \_\_\_\_\_

RESULTS - If not already provided

Low Bidder: \_\_\_\_\_ Bid Amount: \$ \_\_\_\_\_ 2nd Bidder: \_\_\_\_\_ Bid Amount: \$ \_\_\_\_\_ 3rd Bidder: \_\_\_\_\_ Bid Amount: \$ \_\_\_\_\_

Comments: \_\_\_\_\_

INSURANCE REQUIREMENTS

Please include a certificate of insurance with the bond [ ] Yes (attach requirements) [ ] No

NOTE: Failure to attach contract may result in delay of delivery.